

Rockford Historic Preservation Commission

October 3, 2006 - 6:00 PM

Conference Room B

Rockford City Hall

Present Laura Bachelder, Sally Faber, Maureen Flanagan, Jeanne Ludeke, Mike Pauly, Frank St. Angel, Chairman

Absent Ald. Doug Mark

Staff Ginny Gregory, Lucia Rinedollar

Other Chandler Anderson (310 South First Street), Ben Cradic (Graham-Ginestra House)

Chairman Frank St. Angel called the meeting to order at 6:00 P.M.

NEW BUSINESS

Minutes

A **MOTION** was made by Maureen Flanagan to **APPROVE** the minutes of the September 12, 2006 meeting. The Motion was **SECONDED** by Jeanne Ludeke and **CARRIED** by a vote of 6-0.

Certificate of Appropriateness – 310 South First Street

Chandler Anderson of Icon Property Management submitted an application for a porch railing system for 310 South First Street. The railing system would consist of beaded top and bottom rails, 2 posts (as pictured in the application) on the front side, 1 post on each side and 1½" pickets between the posts.

A **MOTION** was made by Jeanne Ludeke to **APPROVE** a porch railing system for 310 South First Street as proposed. The Motion was **SECONDED** by Maureen Flanagan and **CARRIED** by a vote of 6-0.

Violation notices

- ♦ **Wood Stove – update** Ginny reported that she sent the owner of 208 South Second Street, Greg Smith, a reminder that the existing metal chimney system he had installed on the side of the building must be moved to the roof before the Certificate expires in December.

OLD BUSINESS

Staff Report

- ♦ **Realtor training – update**

- ♦ Sally reported that the meeting is tomorrow. She will prepare an outline.
- ♦ Ginny advised the deadline for the grant application is in November. Enough details will be necessary to support the grant amount requested.

- ♦ **Illinois Association of Historic Preservation Commission Meeting**

- ♦ Ginny reported that IHPA is short staffed but that IAHPA has a budget surplus this year. As a consequence, IAHPA is hiring an intern to do two issues of *The Commissioner* and to update their website. They also plan to do a survey of commission members in November when renewal notices are sent out. Questions for the survey or topics for the website should be submitted to Ginny by the first week in November. Also being planned are links on the website for realtors. Everyone was reminded that architectural technical assistance is available from IHPA architects for certified commissions such as Rockford's.

- ♦ **Newsletter**

- ♦ Ginny presented a copy of the newsletter mailed last week. We have only received 8 back so far out of over 400 that were mailed.
- ♦ The goal is 4 newsletters per year. A second one may be done this year. Future newsletters will be posted on the website rather than mailed unless someone specifically requests a hard copy.

- ♦ **Terms expiring at the end of the year**

- ♦ Frank St. Angel's second term is expiring so a licensed architect is needed to replace him.
- ♦ Jeanne Ludeke's first term is expiring. She indicated she is not sure she is interested in a second term so she may also need to be replaced.

- ♦ **Quincy Preserves** Ginny gave everyone a flier from the "Quincy Preserves" regarding their 31st annual fall architectural tour being held on October 14, 2006.

Other

- ♦ **Graham-Ginestra House, 1115 South Main Street**

Ben Cradic was present to discuss the following plans:

- ♦ He stated that they have found the original storm windows and doors and would like to re-install them. He asked for advice on the color of the storm windows. They are currently black and the windows on the house are cream color. It was agreed that the storm windows should be cream color. The storm doors will remain black.
- ♦ He advised that the original doors have been found for the summer kitchen. He stated that an architect is working on plans to make it larger while following the original design.
- ♦ They would like to put a gate on the driveway. It was decided that the best type would be a slider that will match the existing fence.

- ♦ There will be an HPC meeting at 12:45 on Wed. 10/11/2006 to vote on a Certificate of Appropriateness for the storm windows and doors. Applications for certificates for all other projects will be submitted as needed.

A **MOTION** was made by Mike Pauly to **ADJOURN**. The Motion was **SECONDED** by Jeanne Ludeke and **CARRIED** by a vote of 6-0.

The meeting ended at 6:40 PM.

Respectfully submitted,
Lucia Rinedollar
Sr. Administrative Assistant